



To complete your licence application, you'll need:

- a valid Australian Business Number (ABN)
- a physical business in Australia
- the contact details of the applicant, including a postal address and phone numbers
- to know if the applicant pays the Wine Grapes Levy – a levy paid by grape processors (wineries)
- to know if the applicant or an associated entity or individual has had a licence to export grape products from Australia cancelled or suspended, and
- to know if the applicant has been convicted of an offence against the Wine Australia Act 2013.
- A credit card to pay any applicable fees.

In addition:

- if the applicant is a company, you'll need a list of directors
- if the applicant is a trust, you'll also need a copy of the deed of settlement that establishes the trust,
- if the applicant is a partnership, you'll need a copy of the partnership agreement.

How much does it cost?

For a full list of fees, please visit our website

<https://www.wineaustralia.com/selling/forms-and-templates/fees>

Step 1. Preliminary Information

Before you start your application there is some important information that you need to know.

The export of wine from Australia is highly regulated, so it's important that you know the rules before you start exporting. That's why you need to read the Wine Australia Compliance Guide before you apply for a licence. If you don't know the rules,

you could invest a lot developing a brand and/or product and not be able to export it. Even worse, you could lose your export licence.

Why do I need a licence?

Australia helps maintain the reputation of Australian wine and the truthfulness of labelling claims by requiring all wine exporters to be licensed.

**Do I need an export licence?**

No, if you are exporting 100 litres or less of wine, you don't need a licence to export grape products. For consignments over 100 litres (the majority of exports), you will need a licence.

Who can apply for a licence?

You can apply for a licence if you are a sole trader, or on behalf of a body corporate including a partnership, trust (as the trustee), or a company.

Step 2. Applicant Details

- a. Entity details
 - Export licence
 - Entity type: Company/Partnership/Sole Trader/Trust
 - Australian Business Number – ABN
 - Australian Company Number – ACN (optional)
- b. Applicant Details
 - Business name
 - Phone numbers
 - E-mail address
 - Business address
 - Postal address
- c. Trading names
- d. Director/partner/trustee details
 - Name
 - E-mail address
 - Phone number

Step 3. Attachments**Step 4. Declarations**

- a. Declarations
- b. Authorised Person
 - I am the applicant, or
 - I am a duly authorised representative of the applicant

Step 5. Section 39ZL Consent**Step 6. Review****Step 7. Pay Fees**

- a. Pay fees using credit card via the payment gateway

Step 8. Submit